

	A	B	C	D	E	F	G	H	I
1	<b>LICENSING COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>		<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>21 August 2018</b>								
4	Review of Policy on Medical Standards for Taxi and Private hire Drivers	Licensing Committee on 6/2/18 agreed to instruct the Licensing Team Leader to review the current policy on medical standards for taxi and private hire drivers and to report back in this regard to the Committee in August 2018.	<b>A report is on the agenda.</b>	Lynn May	Governance	Governance	7		
5	Driver Training - Satellite navigation	Licensing Committee on 6/2/18 agreed to instruct the Licensing Team Leader to report on potential training required for drivers on satellite navigation systems to ensure public safety as part of the future report on driver training which was to be reported to the Committee in August 2018.		Alexander Munro	Governance	Governance	7	D	In light of the Committee's decision regarding the delayed implementation of the wheelchair accessible policy, officers require to review the content of any potential training. A report will be submitted to the Committee meeting in February 2019.
6	Possible Methods of Delivery of Driver Training	Licensing Committee 12.9.17 article 12 - The Committee resolved to instruct the Head of Legal and Democratic Services to investigate possible methods of delivery of driver training and report back to Committee on 6 February 2018 with details of the options available	Delayed from the Licensing Committee on 6/2/18 due to the level of consultation required for this item and to ensure sufficient timescale for responses and consideration of those, this item will be reported to the Committee in August 2018.	Alexander Munro	Governance	Governance	7	D	In light of the Committee's decision regarding the delayed implementation of the wheelchair accessible policy, officers require to review the content of any potential training. A report will be submitted to the Committee meeting in February 2019.
7	Sexual Entertainment Licences	To present options for consideration in light of new legislation.	Report pending legislation.	Alexander Munro	Governance	Governance	3	D	Legislation has still not been enacted, a report presenting the options for consideration will be submitted once the legislation has been published.

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2									
8	Taxi Demand Survey And Private Hire Car Overprovision	Licensing Committee 28.04.17 article 14, the Committee resolved to (ii) to instruct the Head of Legal and Democratic Services to report on the outcome of a taxi demand survey by June 2018 in conjunction with the taxi fare review.	<b>A report is on the agenda.</b> The Licensing Committee on 17/4/18 agreed to delay the report to the meeting on 21/8/18 to provide sufficient time for the external company to complete the survey.	Lynn May	Governance	Governance	3		
9	Taxi Rank Review	Licensing Committee 13.06.17 article 10 - The Committee resolved to instruct the Head of Legal and Democratic Services to incorporate the review of taxi rank provision within the taxi demand survey to be carried out and reported to Committee by June 2018.	<b>A report is on the agenda.</b> The Licensing Committee on 17/4/18 agreed to delay the report to the meeting on 21/8/18 to provide sufficient time for the external company to complete the review.	Lynn May	Governance	Governance	3		
10	<b>30 October 2018</b>								
11									
12									
13	<b>11 December 2018</b>								
14									
15	<b>19 February 2019</b>								
16									
17	<b>23 April 2019</b>								
18	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.			Governance	Governance	7		
19	<b>May 2019 Onwards</b>								
20	Taxi Fare Review	Licensing Committee 25.10.16 article 5 and 9 - The Committee resolved amongst other things to instruct the Licensing Team Leader to undertake a review of the existing taxi fare formula, including surcharges, following the completion of the current taxi fare review.	Will be reported in January 2020	Karen Gatherum/ Lynn May	Governance	Governance	3		
21	<b>TBC</b>								
22	Age Policy For Private Hire And Taxi Vehicles	Licensing Committee 08.03.16 (article 3 appendix A) - Council on 11 May 2016 resolved, amongst other things, to instruct the Head of Legal and Democratic Services to review the policy on Age of Vehicles following the implementation of the accessible vehicle policy on 6 June 2018 and report back to the Licensing Committee with recommendations as appropriate twelve months after the accessible vehicle policy had been implemented.	Report to be submitted 12 months after the implementation of the accessible vehicle policy.	Sandy Munro	Governance	Governance	7		

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23	Wheelchair Accessible Vehicle Policy	Licensing Committee 5.03.18 (article 12). The Committee resolved to recognise that in compliance with The Equality Act 2010 that all taxi user requirements should be considered and instructs the Chief Officer Governance: (1) to prepare a report with suitable mixed fleet policy options for the split which would address all customer needs whether they are a wheelchair user, visually impaired or have other mobility requirements or other relevant disability; (2) to submit the aforementioned options to the Licensing Committee meeting by June 2022 for consideration, noting that subject to the approval in principle of the options a full consultation as outlined in section 4.2 of the report would be undertaken and the outcome reported back to the Committee; and (iv) to further recognise that in 1994 when new applications for taxi licences were required to be wheelchair accessible vehicles an exemption was allowed for existing licence holders, at that time, to retain a non-accessible vehicle and even licence a further non-accessible vehicle on renewal of the licence or replacement of such vehicle and to agree that this exemption should remain meantime and instructs the Chief Officer Governance to incorporate this exemption as an option within the proposed mixed fleet policy options to be submitted to Committee by		Sandy Munro	Governance	Governance	7		